

SBSA AGM /MINUTES /29092018

29 September 2018

**MINUTES OF 58th SINGAPORE BASEBALL AND SOFTBALL ANNUAL GENERAL MEETING,
DATED: SATURDAY, 29 SEPTEMBER 2018, TIME: 2.00PM, VENUE: SPORT HUB SIRC
AUDITORIUM ROOM**

Page | 1

1 ATTENDANCE

1.1 Council Members

1.1.1	President/Angels	-	Foo Pei
1.1.2	Vice-President (Baseball) /Falcons	-	Hideyuki Uchida
1.1.3	Vice-President (Softball) /Angels	-	Lim Poh Choo Jenny
1.1.4	Secretary-General/Angels	-	Sheng Thong Yin
1.1.5	Asst. Secretary-General/Cudas	-	Tan Chia Mien
1.1.6	Treasurer/ORA	-	Koh Hwee Miem
1.1.7	Asst. Treasurer/Falcons	-	Wang Gangyi
1.1.8	Umpire-In-Chief	-	Albert Chia
1.1.9	Co-Opted Member/ORA	-	Alvina Chow
1.1.10	Co-Opted Member/ Angels	-	Marian Thng
1.1.11	Co-Opted Member/ ORA	-	Hairul Amar
1.1.12	Co-Opted Member/ Typhoons	-	Peter Huang

1.2 Affiliates

1.2.1	Angels	-	Foo Pei
1.2.2	Baseball Club Singapore	-	Chomaru Nobutaka
1.2.3	Cudas	-	Keong Yumei
1.2.4	FSBC	-	Akira Takahashi
1.2.5	Koolcatz	-	Chaw Wee Teck
1.2.6	Korea Tigers Baseball Club	-	Shin Ryunjie
1.2.7	OBoyz	-	Tan William Tanoto
1.2.8	ORA	-	Hairul Amar
1.2.9	Road Runners	-	Albert Chia
1.2.10	Singapore Brewers	-	Christian
1.2.11	Singapore Falcons	-	Hideyuki Uchida
1.2.12	Singapore Recreation Club	-	Marcus Lew
1.2.13	Sonix	-	Magdelyn Chow
1.2.14	Spartans	-	Sharon Choo
1.2.15	Typhoons	-	Mathew Lee
1.2.16	X-Men	-	Tark Miyai

1.3 Associates

1.3.1	Hit Squad	-	Daniel Heng
1.3.2	Panthers	-	Teck Huat
1.3.3	Neptune	-	Daryl Ng
1.3.4	CB Kings	-	Wayne Toh
1.3.5	Queens	-	Joanna Phan

Page | 2

1.4 Life Members

- 1.4.1 Abdul Aziz Bin Abu Talib
- 1.4.2 Abdul Nasser Bin Kamaruddin
- 1.4.3 Harris J. Vertlieb
- 1.4.4 Ho Hong Sing

1.5 In-Attendance

1.5.1	President/Angels	-	Foo Pei
1.5.2	Vice-President (Softball) /Angels	-	Lim Poh Choo Jenny
1.5.3	Secretary-General/Angels	-	Sheng Thong Yin
1.5.4	Asst. Secretary-General/Cudas	-	Tan Chia Mien
1.5.5	Treasurer/ORA	-	Koh Hwee Miem
1.5.6	Asst. Treasurer/Falcons	-	Wang Gangyi
1.5.7	Umpire-In-Chief	-	Albert Chia
1.5.8	Co-Opted Member/ORA	-	Alvina Chow
1.5.9	Co-Opted Member/ Angels	-	Marian Thng
1.5.10	Co-Opted Member/ ORA	-	Hairul Amar
1.5.11	Co-Opted Member/ Typhoons	-	Peter Huang
1.5.12	Angels	-	Foo Pei
1.5.13	Baseball Club Singapore	-	Lee Wee Mee
1.5.14	CB Kings	-	Marcus Chew
1.5.15	Cudas	-	Keong Yumei
1.5.16	Hit Squad	-	Daniel Heng
1.5.17	Koolcatz	-	Chaw Wee Teck
1.5.18	OBoyz	-	Koh Ruoh Jie
1.5.19	ORA	-	Samuel Lee
1.5.20	Panthers	-	Daniel Tam
1.5.21	Queens	-	Sheng Thong Yin
1.5.22	Road Runners	-	Albert Chia
1.5.23	Singapore Brewers	-	Adam Stout
1.5.24	Singapore Falcons	-	Wang Gangyi
1.5.25	Singapore Recreation Club	-	Alvin Tan
1.5.26	Sonix	-	Magdelyn Chow

- 1.5.27 Spartans - Magdelyn Chow
- 1.5.28 Typhoons - Mathew Lee
- 1.5.29 Life Member - Ho Hong Sing

- 1.6 Absent with Apologies

- 1.6.1 Council Members
 - 1.6.1.1 Vice-President(Baseball) - Hideyuki Uchida

- 1.6.2 Affiliates
 - 1.6.2.1 FSBC - Akira Takahashi
 - 1.6.2.2 Korea Tigers - Shin Ryunjie
 - 1.6.2.3 X-Men - Tark Miyai

- 1.6.3 Associates
 - 1.6.3.1 Neptune - Daryl Ng

- 1.6.4 Life Members
 - 1.6.4.1 Abdul Aziz Bin Abu Talib
 - 1.6.4.2 Abdul Nasser Bin Kamaruddin
 - 1.6.4.3 Harris J. Vertlieb

2.	OPENING OF THE 58th ANNUAL GENERAL MEETING
	<p>1. QUORUM AND OPENING OF AGM</p> <ul style="list-style-type: none"> i. <i>Having established that we had a quorum, Ms Sheng Thong Yin (Secretary-General) welcomed all members and called the meeting to order at 1405hrs.</i> ii. <i>She thanked all in attendance and specifically thanked SportSG for acquiring the seminar room for the meeting.</i> iii. <i>She then briefly mentioned the agenda of the meeting and recap lightly on the happenings of the 57th AGM which was also an EOGM where the President and 2 Vice-Presidents were elected.</i>
3.	CONFIRMATION OF MINUTES OF THE 57th AGM & EOGM
	<p>1. MATTERS ARISING FROM MINUTES OF THE 57TH ANNUAL GENERAL MEETING AND EXTRA ORDINARY GENERAL MEETING</p> <ul style="list-style-type: none"> i. <i>With no queries pertaining to the AGM and EOGM Minutes, the minutes was confirmed and approved.</i> <p><i>Proposer : Ms Magdelyn Chow (Sonix)</i> <i>Seconder: Mr Wang Gangyi (SG Falcons)</i></p>

4. ANNUAL STATEMENT OF ACCOUNTS FOR FY2017-2018

1. INTRODUCTION

- i. Ms Koh Hwee Miem (Treasurer) introduced herself and spoke briefly of her history as SBSA Council member. She also informed the attendees that she inherited the good financial practise from the previous treasurer Ms Cecilia Sim who has to step down earlier due to personal reasons.

2. KEY FINANCIALS

- i. Ms Koh Hwee Miem reported on the Key Financial figures which was reflected in the Annual Statement of Accounts for FY2017-2018.

	YE 31.3.2018	YE 31.3.2017	Change
Revenue	\$609,261	\$799,938	(\$190,677) -24%
Operating Expenses	(\$616,184)	(\$816,320)	\$200,136 -25%
Deficit	(\$6,923)	(\$16,382)	\$9,459

3. REVENUE

- i. Ms Koh Hwee Miem explained that the current year end revenue is lower than the previous is due to the lower grant by SportSG which corresponded to the list of activities planned by SBSA. She then presented the breakdown of the revenue for YE 31.03.2018;

- SportSG Grant - \$485,018
- Field Rental Income - \$27, 144
- Donation Income - \$47, 855
- *Other Income - \$49, 244

*Other Income includes coaching fees income \$29,572; competition income \$13,264; affiliation and entry fees income \$6,408.

4. EXPENSES

- i. Ms Koh Hwee Miem then presented the figures for the expenses made for YE 31.03.2018;

- Field Rental and Related Expenses - \$216, 831
- International Competition and Trainings - \$112, 160
- Secretarial and Office Expenses - \$106, 452
- Other Operating Admin Expenses - \$63, 516
- Local Competitions, Training and Related Expenses - \$63, 327
- Coaches Remuneration - \$53, 898

5. GRANTS

- i. Ms Koh Hwee Miem explained to the attendees the utilisation of grant received from SportSG(\$485,018) which goes to the following;
 - Secretariat Headcounts - \$53, 000
 - Office Operations – \$15, 000
 - Matching Grant - \$28, 000
 - Facilities - \$184, 000
 - Capabilities Development Fund - \$5, 000
 - Coaching Headcount - \$53, 000
 - Local Sports Development Fund(including HPE local training funds) - \$43, 000
 - Overseas Competition Fund - \$66, 000
 - Others - \$38, 000
- ii. Ms Koh Hwee Miem then presented the figures for the matching grant received by each HPE teams;
 - HPE-Softball Men -\$4, 000
 - HPE-Baseball - \$3, 935
 - HPE-Softball Women - \$20, 000
- iii. Ms Sheng Thong Yin(Secretary General) enquired on the timeline of the Financial Statement. Ms Koh Hwee Miem explained that the Financial Statement covers from 01 April of the previous year(2017) till 31 March of the current year(2018). The account will then be audited in May of 2018 and the audit report will be forwarded back to SBSA between July to August of 2018. Clearing audit is important to show SBSA's compliance to the standard set by SportSG.

6. FINANCIAL STATEMENT

- i. Ms Foo Pei(President) then suggested for the Financial Statement to be projected for all in attendance to view.

7. FINANCIAL REGULATIONS – COMPLIANCE AUDIT

- i. Not selected for compliance audit in financial year ended 31.3.2017 and financial year ended 31.3.2018.
- ii. Expected to be selected for compliance audit in financial year ending 31.3.2019.

8. FINANCIAL REGULATIONS – ANNUAL AUDIT YEAR ENDED 31.03.2018

- i. Clean audit report for financial year ended 31.3.2018
- ii. Two major recommendations to improve internal controls

- To obtain quotations for expenses above S\$3,000 but not exceeding S\$50,000 including air-tickets to overseas competitions
- Document exit interview and obtain exit clearance form from resigned employees

9. TO APPROVE AND CONFIRM THE AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 MARCH 2018

Proposer: Mr Albert Chia (Road Runners)

Seconder: Mr Chaw Wee Teck (KoolKatz)

10. APPOINTMENT OF EXTERNAL AUDITOR

- The requirement to vote for new external auditor is no longer a requirement as we will be using any of the pre-selected auditor by SSI as stated below:
 - Audit Alliance LLP
 - Kong, Lim & Partners LLP
 - S B Tan & Co.
- Selection criteria is lowest bid.

5. ANNUAL REPORT FOR FY2017-2018

1. SBSA MEMBERS

- Ms Sheng Thong Yin shared the list of Affiliates, Associates and Life Members with the attendees.
 - Total number of Affiliates stands at 16

BASEBALL	SOFTBALL
BASEBALL CLUB SINGAPORE	ANGELS
FINAL STAGE BASEBALL	BARRACUDAS
KOREA TIGERS BASEBALL CLUB	KOOLCATZ
SINGAPORE BREWERS	OBOYZ
TYPHOON	ORA
X-MEN BASEBALL CLUB	ROADRUNNERS
	SINGAPORE RECREATION CLUB
	SONIX
	SPARTANS

- Total number of Associates stands at 5

BASEBALL	SOFTBALL
PANTHERS	CB KINGS
	HIT SQUAD
	NEPTUNE
	QUEENS

Page | 7

- Total number of Life Members stands at 4

LIFE MEMBERS
ABDUL AZIZ BIN ABU TALIB
ABDUL NASSER BIN KAMARUDDIN
HARRIS J. VERTLIEB
HO HONG SING

- ii. Ms Sheng Thong Yin also invited the Associates to join the Affiliate list.

2. FACILITIES

- i. Ms Sheng Thong Yin informed the attendees that SBSA moved from Kallang Diamonds to temporary site in Farrer Park in July 2018. Kallang Diamonds was officially returned to SportSG in April 2018.
- ii. Ms Sheng Thong Yin also spoke briefly of the plan to move to another temporary site in Jurong East and the utilities available there.
- iii. Mr Adam Stout(SG Brewers) enquired if there will be a baseball diamond on the temporary site in Jurong and when will the construction of the site be completed. Ms Foo Pei replied saying that due to the limitation of the space, it will not be a baseball diamond with official dimension. And the construction should be completed by August 2019.
- iv. Mr Peter Huang(Typhoon) enquired on the status of the new site. Ms Foo Pei informed him that the project is being taken care by SportSG and they will be calling the tender for the construction. SBSA will work with SportSG and the developer in providing the measurement of facilities like the diamonds, dugouts, drainages etc

3. HPE TEAMS

- i. MS Sheng Thong Yin provided some updates on the 3 HPE teams.
- All 3 teams are carded.
 - HPE Softball teams geared up for the Asian Men's & Women's Softball Championships and the 12th BFA East Asia Baseball Cup.
 - Age Group Teams also undertook overseas trips to participate in various baseball & softball competitions.

- ii. Ms Sheng Thong Yin then presented the list of tournaments participated by the HPE teams during the FY2017-2018.

TEAM	TOURNAMENT	VENUE
BASEBALL	EAST ASIA BASEBALL CUP 2018	HONG KONG
BASEBALL(DEVELOPMENTAL)	TURKEY CUP 2017	SINGAPORE
BASEBALL	WBSC HONG KONG INTERNATIONAL BASEBALL OPEN 2017	HONG KONG
BASEBALL	SINGAPORE BASEBALL LEAGUE 2017	SINGAPORE
SOFTBALL MEN	10TH ASIAN MEN'S SOFTBALL CHAMPIONSHIP	INDONESIA
SOFTBALL MEN	MANILA TRAINING TRIP 2018	PHILIPPINES
SOFTBALL MEN(DEVELOPMENTAL)	6TH ASIAN MEN'S JUNIOR CHAMPIONSHIP 2017	HONG KONG
SOFTBALL MEN(DEVELOPMENTAL)	PERAK SOFTBALL LEAGUE 2017	MALAYSIA
SOFTBALL WOMEN	TRAINING TRIP TO KEDAH 2017	MALAYSIA
SOFTBALL WOMEN	11TH ASIAN WOMEN'S SOFTBALL CHAMPIONSHIP 2017	TAIWAN
SOFTBALL WOMEN(DEVELOPMENTAL)	TAICHUNG INTERNATIONAL WOMEN'S SOFTBALL TOURNAMENT 2018	TAIWAN

4. OUTREACH

- i. Ms Sheng Thong Yin briefly mentioned the outreach event which SBSA collaborated with Three Hearts Foundation in November 2017 – "Baseball Catches Hearts" which was graced by a baseball superstar who played in the Japan and U.S major league, Mr Hideo Nomo.

5. PROGRAMS

- i. Ms Sheng Thong Yin also mentioned the programs participated by SBSA.
- Coaching – Currently working with SportSG for a new integrated CoachSG program.
 - Umpiring – Sent 3 umpires to Indonesia for SCA re-certification course.

6. EVENTS

- i. Ms Sheng Thong Yin concluded the Annual Report presentation by presenting the timeline of the past events happening in 2017 to those currently ongoing in 2018 and those to happen during the first quarter of 2019.

YEAR	MONTH	EVENT	PARTICIPANTS
2017	AUGUST	SBSA WOMEN'S FAST PITCH LEAGUE 2017	8 TEAMS
2017	NOVEMBER	BASEBALL CATCHES HEARTS	200 PAX
2018	APRIL	KALLANG DIAMONDS OFFICIALLY CLOSED	NA
2018	AUGUST	SBSA WOMEN'S FAST PITCH LEAGUE 2018(SERIES 1)	7 TEAMS
2018	SEPTEMBER	SBSA MEN'S FAST PITCH LEAGUE 2018(SERIES 1)	6 TEAMS
2019	JANUARY	SBSA WOMEN'S FAST PITCH LEAGUE 2018(SERIES 2)	*TBC
2019	FEBRUARY	SBSA MEN'S FAST PITCH LEAGUE 2018(SERIES 2)	*TBC
2019	FEBRUARY	ANNUAL COACH JO'S CUP	*TBC

*TBC – To be confirmed

7. QUESTIONS

- i. Mr Adam Stout(SG Brewers) requested for progress updates to be sent to members on the Jurong East field development. Ms Sheng Thong Yin informed him that we will provide updates via our website and social media.
- ii. Ms Magdelyn Chow(Sonix) pointed out that the training dates for the HPE Women's team in the Annual Report(Point 17) is wrong. It should be as follows;
Strength – Mondays and Wednesdays
Field /Futsal Court – Tuesdays, Thursdays & Saturdays
- iii. Mr Mathew Lee(Typhoons) enquired if HPE Baseball missed out on participating in the recent Asian Games since the slots were extended to 8 teams. Ms Tan Chia Mien explained that SBSA will need to get sanctioned by SNOC to be able to participate in the Asian Games.
- iv. Ms Keong Yumei(Cudas) enquired to the status of the disciplinary cases mentioned in the Annual Report(Point 18). Ms Sheng Thong Yin stated that the cases which involved a HPE Player and a Team Manager respectively, have been addressed via extended review by all relevant parties involved. They have acknowledged and necessary actions have been taken by the board of enquiry.

6. APPRECIATION

1. APPRECIATION

- i. On behalf of SBSA, Ms Sheng Thong Yin expressed her thanks and deep appreciation to the followings;

- *SNOC and SportSG*
- *Parents and well-wishers who continue to volunteer their time and energy to support SBSA teams.*
- *Volunteers and helpers who helped to run SBSA activities and events.*
- *Schools and coaches who help SBSA teams in one way or another.*

7. DISSOLUTION OF COUNCIL

1. SBSA COUNCIL (2016-2018)

- The existing Council extends its appreciation to all volunteers who have assisted with various SBSA activities in the past FY.*
- Ms Foo Pei(President) thanked all the Council members, team managers, coaching staffs and the HPE teams for their hard work and contribution to SBSA.*
- The Council was officially dissolved.*

8. ELECTION OF OFFICE BEARERS

1. ORGANISATIONAL CHART

- Ms Foo Pei briefly presented the SBSA proposed structure which showed that the positions available were only half filled by the previous Council.*

2. NOMINATION

i. Proposers and Seconders

OFFICE	NAME OF NOMINEE	PROPOSER	SECONDER
PRESIDENT	FOO PEI (ANGELS)	WANG GANGYI (SG FALCONS)	KOH RUOH JIE (OBOYZ)
V. PRESIDENT (BASEBALL)	HIDEYUKI UCHIDA (SG FALCONS)	FOO PEI (ANGELS)	LEE WEE MEE (BCS)
V. PRESIDENT (SOFTBALL)	LIM POH CHOO JENNY (ANGELS)	FOO PEI (ANGELS)	MATHEW LEE (TYPHOONS)
SECRETARY GENERAL	SHENG THONG YIN (QUEENS)	FOO PEI (ANGELS)	WANG GANGYI (SG FALCONS)
ASST. SECRETARY GENERAL	TAN CHIA MIEN (CUDAS)	FOO PEI (ANGELS)	MAGDELYN CHOW (SPARTANS)
TREASURER	KOH HWEE MIEM (ORA)	FOO PEI (ANGELS)	SAMUEL LEE (ORA)
ASST. TREASURER	WANG GANGYI (SG FALCONS)	FOO PEI (ANGELS)	KOH RUOH JIE (OBOYZ)
COUNCIL MEMBER	PETER HUANG (TYPHOONS)	FOO PEI (ANGELS)	MATHEW LEE (TYPHOONS)
COUNCIL MEMBER	CHOW CHUNG YU ALVINA (ORA)	FOO PEI (ANGELS)	SAMUEL LEE(ORA)
COUNCIL MEMBER	MUHAMMAD FARHAN HARAHAH (ORA)	KOH RUOH JIE (OBOYZ)	SAMUEL LEE(ORA)
COUNCIL MEMBER	DANIEL HENG (HIT SQUAD)	KOH RUOH JIE (OBOYZ)	LEE WEE MEE (BCS)
COUNCIL MEMBER	MATHEW LEE (TYPHOONS)	LEE WEE MEE (BCS)	DANIEL HENG (HIT SQUAD)

3. ELECTION FOR UMPIRE-IN-CHIEF

- i. *The 13 Affiliate Members(or proxy) in attendance, voted for the new Umpire-In-Chief. Voting process was done by Mr Asrul(SBSA Staff) and witnessed by Mr Randee Ng(SportSG).*

OFFICE	NAME OF NOMINEE	PROPOSER	VOTES
UMPIRE IN CHIEF	CHIA LEOW BOON HENG ALBERT (ROAD RUNNERS)	FOO PEI (ANGELS)	5 VOTES
UMPIRE IN CHIEF	THONG WEI MUN (CARDINALS)	SUNNY SULTAN (BCS)	8 VOTES - VOTED IN AS UIC

- ii. *Mr Thong Wei Mun was voted in as the new Umpire-In-Chief.*

9. ANY OTHER BUSINESS

1. SNOC SELECTION AND CRITERIA

- i. *Mr Randee Ng (SportSG) briefly explained the selection process and criteria involved in acquiring SNOC endorsement for any athlete to compete in major competition.*

2. NEXT TEMPORARY TRAINING SITE FOR SBSA – JURONG EAST

- i. *Mr Randee Ng (SportSG) presented the new location of the Jurong East field to the attendees. He also mentioned briefly the facilities expected to be made available at the site once construction is completed in 2019.*

3. ATHLETES CARDINGS

- i. *Mr Randee Ng (SportSG) informed all the attendees about the new carding system which requires every athlete to register in an online portal called SportSync where they are required to create their own profile. He urged the team managers to brief the HPE teams on this and stressed that the teams need to provide results in the upcoming tournaments.*

10. ADJOURNMENT OF MEETING

The meeting was adjourned at 1640hrs as there was no other matter raised.