

SBSA AGM /MINUTES /21092019

21 September 2019

**MINUTES OF 59<sup>th</sup> SINGAPORE BASEBALL AND SOFTBALL ANNUAL GENERAL MEETING,  
DATED: SATURDAY, 21 SEPTEMBER 2019, TIME: 2.00PM, VENUE: SPORT HUB SSI SEMINAR  
ROOM 1 & 2**

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## 1 ATTENDANCE

### 1.1 Council Members

1.1.1	President/Angels	-	Foo Pei
1.1.2	Vice-President (Baseball) /Falcons	-	Hideyuki Uchida
1.1.3	Vice-President (Softball) /Queens	-	Lim Poh Choo Jenny
1.1.4	Secretary-General/Angels	-	Sheng Thong Yin
1.1.5	Treasurer/ORA	-	Koh Hwee Miem
1.1.6	Asst. Secretary-General/Cudas	-	Tan Chia Mien
1.1.7	Asst. Treasurer /Falcons	-	Wang Gangyi
	(On Sabbatical from Aug-Dec 2019 in prep for 30 <sup>th</sup> SEA Games)		
1.1.8	Head of Coaches Sub-Comm/ORA	-	Farhan Harahap
	(On Sabbatical from Aug-Dec 2019 in prep for 30 <sup>th</sup> SEA Games)		
1.1.9	Head of Local Dev Events/ORA	-	Alvina Chow
1.1.10	Head of Baseball Dev/Typhoons	-	Peter Huang
1.1.11	Umpire In Chief/SBSA	-	Thong Wei Mun
1.1.12	Head of Facility/SBSA	-	Ong Bin
1.1.13	Sub-Comm Member/ Angels	-	Marian Thng
1.1.14	Sub-Comm Member/ KoolCatz	-	Chaw Wee Teck
1.1.15	Sub-Comm Member/Cudas	-	Keong Yumei

### 1.2 Affiliates

1.2.1	Angels	-	Joanna Phan
1.2.2	Baseball Club Singapore	-	Chomaru Nobutaka
1.2.3	Cudas	-	Keong Yumei
1.2.4	Hit Squad	-	Daniel Heng
1.2.5	Koolcatz	-	Chaw Wee Teck
1.2.6	OBoyz	-	Tan William Tanoto
1.2.7	ORA	-	Ivan Ng
1.2.8	Road Runners	-	Albert Chia
1.2.9	Singapore Brewers	-	Christian
1.2.10	Singapore Falcons	-	Hideyuki Uchida
1.2.11	Singapore Recreation Club	-	Marcus Lew

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|--------|------------------------------------|---|--------------------|
| 1.2.12 | Sonix                              | - | Magdelyn Chow      |
| 1.2.13 | Spartans                           | - | Sharon Choo        |
| 1.2.14 | Typhoons                           | - | Mathew Lee         |
| 1.3    | Associates                         |   |                    |
| 1.3.1  | Queens                             | - | Joanna Phan        |
| 1.4    | Life Members                       |   |                    |
| 1.4.1  | Abdul Aziz Bin Abu Talib           |   |                    |
| 1.4.2  | Abdul Nasser Bin Kamaruddin        |   |                    |
| 1.4.3  | Harris J. Vertlieb                 |   |                    |
| 1.4.4  | Ho Hong Sing                       |   |                    |
| 1.5    | In-Attendance                      |   |                    |
| 1.5.1  | President/Angels                   | - | Foo Pei            |
| 1.5.2  | Vice-President (Baseball) /Falcons | - | Hideyuki Uchida    |
| 1.5.3  | Vice-President (Softball) /Queens  | - | Lim Poh Choo Jenny |
| 1.5.4  | Secretary-General/Angels           | - | Sheng Thong Yin    |
| 1.5.5  | Treasurer/ORA                      | - | Koh Hwee Miem      |
| 1.5.6  | Asst. Secretary-General/Cudas      | - | Tan Chia Mien      |
| 1.5.7  | Asst. Treasurer/Falcons            | - | Wang Gangyi        |
| 1.5.8  | Head of Local Dev Events/ORA       | - | Alvina Chow        |
| 1.5.9  | Head of Baseball Dev/ Typhoons     | - | Peter Huang        |
| 1.5.10 | Sub-Comm Member/Angels             | - | Marian Thng        |
| 1.5.11 | Sub-Comm Member/KoolCatz           | - | Chaw Wee Teck      |
| 1.5.12 | Sub-Comm Member/Cudas              | - | Keong Yumei        |
| 1.5.13 | Angels                             | - | Marian Thng        |
| 1.5.14 | Cudas                              | - | Keong Yumei        |
| 1.5.15 | Koolcatz                           | - | Chaw Wee Teck      |
| 1.5.16 | ORA                                | - | Ivan Ng            |
| 1.5.17 | Queens                             | - | Jenny Lim          |
| 1.5.18 | Road Runners                       | - | Marcus Yeo         |
| 1.5.19 | Singapore Falcons                  | - | Hideyuki Uchida    |
| 1.5.20 | Singapore Recreation Club          | - | Marcus Lew         |
| 1.5.21 | Sonix                              | - | Magdelyn Chow      |
| 1.5.22 | Spartans                           | - | Melissa Lee Supiah |
| 1.5.23 | Typhoons                           | - | Peter Huang        |
| 1.5.24 | SSI                                | - | Randee Ng          |
| 1.5.25 | Observers                          | - | 32 Pax             |

## 1.6 Absent with Apologies

### 1.6.1 Council Members

1.6.1.1 Head of Coaches Sub-Comm/ORC - Farhan Harahap

### 1.6.2 Affiliates

1.6.2.1 OBoyz - William Tanoto

1.6.2.2 Hit Squad - Daniel Heng

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## 1.7 Absent

### 1.7.1 Council Members

1.7.1.1 Umpire In Chief/SBSA - Thong Wei Mun

1.7.1.2 Head of Facility/SBSA - Ong Bin

### 1.7.2 Affiliates

1.7.2.1 Baseball Club Singapore - Chomaru Nobutaka

1.7.2.2 Singapore Brewers - Christian

### 1.7.3 Life Members

1.7.3.1 Abdul Aziz Bin Abu Talib

1.7.3.2 Abdul Nasser Bin Kamaruddin

1.7.3.3 Harris J. Vertlieb

1.7.3.4 Ho Hong Sing

<b>2.</b>	<b>OPENING OF THE 58<sup>th</sup> ANNUAL GENERAL MEETING</b>
	<p><b>1. QUORUM AND OPENING OF AGM</b></p> <p>i. Having established that we had a quorum, Ms Sheng Thong Yin (Secretary-General) welcomed all members and called the meeting to order at 1410hrs.</p> <p>ii. She then briefly explained the timeline of the financial year and what to expect in the presentation slides.</p> <p>iii. She also introduced the SBSA Council members and staff in attendance. The representatives of the affiliates and associate were also introduced.</p> <p>iv. The agenda of the meeting was then presented and she concluded her opening by thanking Mr Randee Ng (SportSG) for all his support to SBSA.</p>
<b>3.</b>	<b>CONFIRMATION OF MINUTES OF THE 58<sup>TH</sup> AGM</b>
	<p><b>1. MATTERS ARISING FROM MINUTES OF THE 58<sup>TH</sup> ANNUAL GENERAL MEETING</b></p> <p>i. With no queries pertaining to the AGM Minutes, the minutes were confirmed and approved.</p>

Proposer: Mr Chaw Wee Teck (KoolCatz)  
Seconder: Mr Peter Huang (Typhoons)

#### 4. KEY FINANCIAL HIGHLIGHTS FY2018-2019

##### 1. KEY FINANCIALS

i. Ms Koh Hwee Miem (Treasurer) began her presentation by explaining the difference of unrestricted and restricted funds to those in attendance;

- Unrestricted Funds – Consist mainly of annual grant from SportSG and related expenses incurred.
- Restricted Funds – Consist of One Team SG Fund (OTSF) donation from external and SportSG matching OTSF donation and related expenses.

ii. She then reported the total fund income during the year was \$453.4k of which 78% were made up of unrestricted funds and the balance 22% were from restricted funds.

iii. Unrestricted Funds

	YE 31.3.2019	YE 31.3.2018	Change
Revenue	\$402,313	\$609,261	(\$206,948) -34%
Operating Expenses	(\$408,488)	(\$616,184)	\$207,696 -34%
Deficit	(\$6,175)	(\$6,923)	\$748

Ms Koh Hwee Miem presented the breakdown of the Revenue and Operating Expenses;

##### Revenue

- Subsidies from SportSG – 94.7%
- Field rental income – 1.7%
- Competition income – 1.6%
- Miscellaneous – 2%

##### Operating Expenses

- Manpower Costs – 35%
- Leasing of Premises – 24%
- Overseas Competition and Training – 17%
- Local Competition and Training – 12%
- SpexTAG and SpexMedic – 5%
- Others – 7%

iv. *Restricted Funds*

	OTSF (DONATION)	SPORTSG OTSF (MATCHING FUND)	TOTAL
Transfer From Opening Balance	\$19,920	\$0	\$19,920
Donation\Matching Donation	\$91,757	\$110,320	\$202,077
Less: Utilisation	(\$46,240)	(\$55,026)	(\$101,266)
At end of year	\$65,437	\$55,294	\$120,731

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*Ms Koh Hwee Miem explained that restricted funds are to be utilised mainly for the development of Team Singapore athletes via training and competitions, driving towards SEA Games or other international/regional competition readiness.*

2. ANALYSIS OF UTILISATION

i. *Ms Koh Hwee Miem then presented an analysis of utilisation between SportSG Grant and OTSF.*

• *SportSG Grant*

1. *Overseas Training & Competition - \$44.7k*
2. *Local Training & Competitions - \$26.4k*
3. *Leasing of Premises - \$97.3k*
4. *Coach Education & Development - \$3k*
5. *Capability Development - \$4k*
6. *Pathway Development - \$20k*
7. *High Performance Headcount - \$71.1k*
8. *Office Operations - \$18k*
9. *Secretariat Headcounts - \$67.8*

• *One Team SG Fund(OTSF)*

1. *Overseas Training & Competition - \$95k*
2. *Local Training & Competitions - \$6.2k*

3. PROJECTION OF EXPENSE

i. *Ms Koh Hwee Miem also presented a projection of expenses to be made for HPE teams for training purposes and competitions for the next one year(01.04.2019 – 31.03.2020)*

- *Women's Softball - \$158.9k*
- *Men's Softball - \$200.5k*
- *Men's Baseball - \$47.1K*



	<p>4. <b>FINANCIAL REGULATIONS – COMPLIANCE AUDIT</b></p> <p>i. <i>Need not participate in compliance audit for financial year end 31.03.2018 and financial year ended 31.03.2019</i></p> <p>5. <b>FINANCIAL REGULATIONS – ANNUAL AUDIT YEAR ENDED 31.03.2018</b></p> <p>i. <i>SBSA changed auditor in current year as per requirement under charity act to change auditor every 5 years.</i></p> <p>ii. <i>SBSA's current auditor is SB Tan PAC</i></p> <p>iii. <i>Unqualified audit report for financial year ended 31.03.2019</i></p> <p>6. <b>TO APPROVE AND CONFIRM THE APPOINTMENT OF A NEW AUDITOR FOR THE YEAR ENDING 31 MARCH 2019</b></p> <p><i>Proposer: Mr Ivan Ng (ORA)</i> <i>Seconder: Ms Marian Thng (Angels)</i></p> <p>7. <b>TO APPROVE AND CONFIRM THE AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 MARCH 2019</b></p> <p><i>Proposer: Mr Marcus Yeo (Roadrunners)</i> <i>Seconder: Mr Chaw Wee Teck (KoolCatz)</i></p>
<p>5.</p>	<p><b>HIGHLIGHTS FY2018-2019/2020</b></p> <p>1. <b>30<sup>TH</sup> SEA GAMES</b></p> <p>i. <i>Ms Sheng Thong Yin announced that all 3 HPE teams would be participating at the 30<sup>th</sup> SEA Games. She thanked SSI and SNOC for their support in sending our athletes to the games. She also congratulated the athletes themselves for their hard work, time spent in training, the support from their family members and lastly the sponsors for making this happen.</i></p> <p>2. <b>MEN'S SOFTBALL WORLD CHAMPIONSHIPS</b></p> <p>i. <i>Ms Sheng Thong Yin informed the attendees that the Men's Softball team qualified and participated in the XVI Men's Softball World Championship in Prague, Czech Republic in June 2019.</i></p> <p>ii. <i>She added that the U17 Men's Softball team also qualified for the Men's Softball U18 World Championship which will be held in New Zealand in February 2020.</i></p>

### 3. SOFTBALL LEAGUES/TOURNAMENT

- i. *MS Sheng Thong Yin mentioned the various leagues and tournament which were held at Farrer Park field:*
  - *Men's and Women's Fastpitch Leagues*
  - *Annual Coach Josephine Cup*
  - *Age Group Leagues*
  - *Double KnockOut Leagues*
- ii. *She added that given the limited space and facility constraints, SBSA was not able to organise more leagues and tournament. The facility was also currently being utilised by all HPE teams for their trainings.*

### 4. TECHNICAL AND OFFICIATING DEVELOPMENT

- i. *Ms Sheng Thong Yin briefly mentioned the courses and workshops attended by our coaches and umpires:*
  - *Sports Injury Seminar*
  - *Softball Asia Umpire Certification*
  - *SBSA Umpire Workshop*

### 5. FACILITIES

- i. *Ms Sheng Thong Yin then mentioned of the move of SBSA's training facility from Kallang Softball Field to Farrer Park field in June 2018.*
- ii. *She briefly mentioned the conditions and issues faced at Farrer Park Field.*
- iii. *She then invited Mr Randee Ng from SSI to give an update on the new training facility at Jurong East. Mr Ng informed the meeting that:*
  - *SSI was having clearance issue with Ministry of Finance for the budget set on the new premise, hence the delay of the construction.*
  - *The tender papers were being finalised and would be out by end of September or early October 2019.*
  - *Timeline for construction period indicated in the tender specifications is between 7 to 8 months.*
  - *The new premise would consists of a fully lighted baseball diamond(which could function as a softball diamond) with 2 dugouts, a softball diamond with 2 dugouts, circumference high netting, proper field drainage system, 4 storage containers, indoor training facilities(tbc), 4 sheltered batting lanes with 4 pitching machines(tbc), 300 capacity bleachers and perimeter fencing.*
  - *There would not be any toilets or washing facilities as athletes were expected to use the nearby Jurong East Recreation Centre.*

	<p>iv. Mr Randee Ng concluded by saying that he would inform the SBSA Council on further updates pertaining to the tender and development of the Jurong East field.</p> <p><b>6. CONTINGENCY</b></p> <p>i. Ms Sheng Thong Yin mentioned that since the construction of the Jurong East field was still months away, SBSA cannot afford the wait and needed to make contingency plans to ensure the 3 HPE teams had ample space and time to train for the upcoming SEA Games.</p> <p>ii. She proposed to use the open field nearest to the carpark and convert it to a Junior Softball Diamond due to its narrow dimension. This would be used for junior aged tournaments and serve as alternate field for the HPE teams' training sessions.</p> <p>iii. She also proposed using the elevated ground beside the existing diamond and converting it to a Baseball Diamond for our Baseball team's training needs.</p> <p>iv. The additional fields would make it possible for SBSA to host and organised international tournaments and sanctioned by WBSC.</p>
<b>6.</b>	<b>ANY OTHER MATTERS</b>
	<p><b>1. SBSA EVENTS CALENDAR</b></p> <p>i. Mr Ivan Ng (ORA) enquired on upcoming events from SBSA. Ms Alvina Chow(Head of Local Dev Events) gave a brief rundown of upcoming events post the 30<sup>th</sup> SEA Games:</p> <ul style="list-style-type: none"> <li>• U12 Softball tournaments in November 2019</li> <li>• Fastpitch Series 1 in January and February 2020</li> <li>• Annual Coach Josephine Cup in February 2020</li> <li>• Aged Category Softball tournament in June 2020</li> <li>• Junior Softball Development in June &amp; December 2020</li> </ul>
<b>7.</b>	<b>ADJOURNMENT OF MEETING</b>
	The meeting was adjourned at 1528hrs as there was no other matter raised.